

**MINUTES MARCH 28, 2017  
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL**

APPROVED FOR AGENDA OF
04-11-17

**17-099** The meeting was called to order at 8:22 p.m. by Council Chairman Robert Constan.

Roll Call showed the following:

**Present:** Council Chairman Robert Constan, Councilman "Dave" Wassim Abdallah, Councilman Thomas A. Berry, Councilwoman Lisa Hicks-Clayton, Councilman Joseph V. Kosinski, Councilman Ray Muscat.

**Absent:** Councilwoman Margaret Horvath.

**Also Present:** Mayor Paletko, Treasurer Riley, Building and Engineering Director Sobh, Deputy City Clerk Birchfield, Community and Economic Development Director Hachem, Comptroller Laub, Corporation Counsel Miotke, Emergency Management Director Ankrapp, Fire Chief Brogan, Human Resource Director Sobota-Perry, Ordinance Enforcement Director McIntyre, Police Chief Gavin, Public Service Administrator Zimmer, Recreation Director Grybel, T.I.F.A. Administrator Oliverio.

The Pledge of Allegiance was led by Deputy City Clerk Kathy Birchfield.

**17-100** Motion by Councilman Berry, seconded by Councilwoman Hicks-Clayton, that the Agenda for the Regular Meeting of March 28, 2017, be approved as submitted as outlined in Item 3 with the addition of Item 7-C Advertise for Bids for the Parkland Park ADA Restroom Facility from Recreation Director Grybel and the deletion of Item 9-C Extension of Dearborn Heights Police Supervisors Association Agreement to the Police Chief from Police Chief Gavin.

Motion adopted.

**17-101** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Kosinski, that the Minutes from the Regular Meeting of March 14, 2017, be approved as submitted as outlined in Item 4-A.

Motion adopted.

**17-102** Motion by Councilman Berry, seconded by Councilman Kosinski, that Current Claims 6-1 through 6-18 be approved as submitted as outlined in Item 6.

1. The AccuMed Group	Rescue Runs	\$	6,047.68	Fire
2. Allie Brothers	Clothing	\$	1,805.48	Fire
3. Bound Tree Medical, LLC	Medical Supplies	\$	1,750.04	Fire
4. Central Wayne County Sanitation Authority	Sanitation	\$	48,496.04	GenGovt
5. Cummings, McClorey, Davis & Acho, PLC	Prof/Consult	\$	4,158.00	GenGovt
6. Dearborn, City of	Water Charges	\$	26,254.21	Water
Dearborn, City of	Sewage Charges	\$	3,103.86	Water
7. Gasiorek, Morgan, Greco, McCauley et al.	Prof/Consult	\$	1,633.96	Water
8. Great Lakes Water Authority	Notes Payable	\$	8,576.00	Water
9. The Huntington National Bank	Fire St Bonds	\$	24,100.00	GenGovt
10. J & B Medical Supply	Medical Supply	\$	5,323.09	Fire
11. Nagel Construction, Inc.	Cont Services	\$	22,021.94	Water
12. New Image Building Services, Inc.	Cont Services	\$	4,697.66	Library
13. Phoenix Safety Outfitters	Repair/Maint	\$	2,588.56	Fire
14. Quad-Tran of Michigan	Cont Services	\$	4,500.00	Court
Quad-Tran of Michigan	Supplies	\$	1,775.00	Court
Quad-Tran of Michigan	Supplies	\$	2,311.82	Court

15. R & R Fire Truck Repair	Rep/Maint/Equip	\$	4,345.27	Fire
16. RKA Petroleum, Inc.	Motor Fuel	\$	3,067.38	Fire
17. Wayne County Dept. of Environment	Sewage Disposal	\$	375,334.52	Water
18. Wayne County Dept. of Environment	WC Basin Srf Int	\$	26,887.88	Water

Motion adopted.

- 17-103** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Berry, to authorize Recreation Director Grybel to prepare specifications and direct the Comptroller to advertise for bids for a wheelchair swing set for VanHouten Park as outlined in Item 7-A. A letter of appreciation from the Commission of Disability Concerns was read by Councilwoman Hicks-Clayton. Funds for this purchase have been approved in the 2016-2017 Parks and Recreation Capital Outlay Budget. Per Recreation Director Grybel, communication dated March 20, 2017.

Motion adopted.

- 17-104** Motion by Councilman Muscat, seconded by Councilman Abdallah, to approve and accept the bid from Optimum Contracting Solutions for the replacement of One Five Ton Rooftop HVAC Unit at City Hall per the lowest bid of \$10,875.00 as outlined in Item 7-B. This motion further authorizes payment upon completion of the project and the return of the bid deposits to the unsuccessful bidders. Funds for this project have been allocated in the 2016-2017 Department of Public Works Budget. Per Public Service Administrator Zimmer, communication dated March 20, 2017.

Motion adopted.

- 17-105** Motion by Councilman Berry, seconded by Councilman Muscat, to concur with Recreation Director Grybel to authorize the Comptroller to advertise for bids for the replacement of the restroom facility in Section B of Parkland Park with a new ADA restroom facility as outlined in Item 7-C. This motion is a supplement to Motion 17-031 that approved the standardized AIA Architect/Owner Agreement with George J. Hartman Architects, P.C. for the Parkland Park Comfort Station Replacement Project. Funds for this project have been budgeted in the 2016-2017 Community Development Block Grant (C.D.B.G.) Program Budget. Per communication from Recreation Director Grybel.

Motion adopted.

- 17-106** Motion by Councilman Berry, seconded by Councilwoman Hicks-Clayton, to concur with Mayor Paletko to approve the Aquasight Water Quality Intelligence Program Agreement, upon successful review by Corporation Council Miotke, for the testing of the City's water supply as outlined in Item 8-A. Per Mayor Paletko, communication dated March 21, 2017.

Motion adopted.

- 17-107** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Kosinski, to grant permission to Running Fit to hold their annual Martian Marathon on Saturday, April 22, 2017 commencing at 6:15 a.m. as outlined in Item 8-B. The Police Department will close the intersection of Outer Drive and Hines Drive for the morning event. Per Mayor Paletko, communication dated March 1, 2017.

Motion adopted.

**17-108** Motion by Councilman Berry, seconded by Councilman Kosinski, to concur with Treasurer Riley to formally recognize the following list of financial institutions as depositories of City funds as outlined in Item 9-A:

- JPMorgan Chase Bank
- Citizens Bank
- Comerica Bank
- Dearborn Federal Savings Bank
- Fifth Third Bank
- Flagstar Bank
- Huntington National Bank
- Morgan Stanley

This motion further authorizes the Mayor, City Clerk, Comptroller and Treasurer to sign all necessary documentation with the financial institutions after they have been approved by Corporation Counsel. Per Treasurer Riley, communication dated March 20, 2017.

Motion adopted.

**17-109** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Berry, to refer to a Study Session the 2017 Liquor License Review outlined in Item 9-B. Per City Clerk Prusiewicz, communication dated March 20, 2017.

Motion adopted.

**17-110** Motion by Councilman Berry, seconded by Councilwoman Hicks-Clayton, to extend the grass cutting agreement with Artistic Lawn Service for an additional one year, instead of a two year extension, as outlined in Item 9-D. Per Ordinance Enforcement Director McIntyre, communication dated March 4, 2017.

Motion adopted.

**17-111** Motion by Councilman Kosinski, seconded by Councilman Berry, to approve the following Budget Amendment for the General Fund in reference to payment for the Nowlin Cemetery Marker and the fuel storage tank insurance required by the State of Michigan as outlined in Item 9-E.

Revenues – Increase / (Decrease)		
Charge A/C Dis.	101-000-670.999	\$2,000.00
DPW Miscellaneous	101-000-637.000	\$2,395.00
Expenses – Increase / (Decrease)		
Capital Outlay	101-691-981.000	\$2,700.00
Insurance	101-440-911.000	\$1,695.00

This amendment is needed to balance out accounts for year end. Per Comptroller Laub, communication dated March 15, 2017.

Motion adopted.

**17-112** Motion by Councilman Kosinski, seconded by Councilwoman Hicks-Clayton, to approve the authorization of the design/layout, printing and distribution services for the Spring/Summer 2017 Dearborn Heights Today Newsletter as outlined in Item 9-F and approve payment for the these expenses not to exceed:

Walt Kempfski Graphics	Design/Layout	\$	2,400.00
Grand Blanc Printing	Pre-Press, Printing and Delivery	\$	6,800.00
Total		\$	9,200.00

Per Emergency Management Director Ankrapp, communication dated March 20, 2017.

Motion adopted.

**17-113** Motion by Councilman Kosinski, seconded by Councilman Muscat, to approve the 2017-2018 proposed Tax Increment Finance Authority (T.I.F.A.) Budget totaling \$2,160,000.00 as outlined in Item 9-G. Per T.I.F.A. Administrator Oliverio, communication dated March 16, 2017.

Motion adopted.

**17-114** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Abdallah, to approve the DTE Purchase Agreement for the installation of LED lights on South Beech Daly as outlined in Item 9-H. This motion further authorizes the Mayor and City Clerk to sign the agreement on behalf of the City. This project will be paid with T.I.F.A. funds. Per T.I.F.A. Administrator Oliverio, communication dated March 16, 2017.

Motion adopted.

**17-115** Motion by Councilwoman Hicks-Clayton, seconded by Councilman Kosinski, to receive, note and file the T.I.F.A. Audit Report for the year ending June 30, 2016 from Plante and Moran, PLLC as outlined in Item 9-I. Per T.I.F.A. Chairman Kellett, communication dated March 20, 2017.

Motion adopted.

**17-116** Motion by Councilman Muscat, seconded by Councilman Abdallah, to approve the business license renewals for Red Lobster Hospitality LLC, 6850 N. Telegraph; and Carl E. Stitt Post #232, 23850 Military, as outlined in Item 13-A.

Motion adopted.

**17-117** Motion by Councilman Berry, seconded by Councilman Kosinski, that the meeting be adjourned.

Motion adopted.

The meeting adjourned at 9:23 p.m.

**WALTER J. PRUSIEWICZ**  
CITY CLERK

**ROBERT CONSTAN**  
COUNCIL CHAIRMAN

**DENISE WALKER**  
COUNCIL SECRETARY