

**CITY OF DEARBORN HEIGHTS  
ORDINANCE NO. H-18-05**

AN ORDINANCE OF THE CITY OF DEARBORN HEIGHTS, ESTABLISHING A COMMISSION ON WOMEN AND GIRLS; PROVIDING FOR ITS COMPOSITION, TERMS AND ADMINISTRATIVE SUPPORT; DEFINING ITS PURPOSE, DUTIES AND RESPONSIBILITIES; AND REGULATING ITS MEETINGS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEARBORN HEIGHTS, THAT THE CODE OF ORDINANCES OF THE CITY OF DEARBORN HEIGHTS, MICHIGAN, IS HEREBY AMENDED BY ADDING DIVISION 6 UNDER CHAPTER 2, ARTICLE VI, AS WELL AS BY ADDING A SECTION, TO BE NUMBERED 2-592, WHICH SHALL READ AS FOLLOWS:

**SECTION I.**

**DIVISION 6. COMMISSION ON WOMEN AND GIRLS**

**Section 2-592. Commission on Women and Girls.**

(a) **Establishment.** There is hereby established a Commission on Women and Girls (hereafter "Commission") for the City.

(b) **Purposes.** The purposes of the Commission are as follows:

(1) The Commission is to bring attention to, report on, and monitor issues relating to the concerns, opportunities and rights of women and/or girls.

(2) The Commission will work with organizations and social service agencies to advance gender equality and promote public discussions on issues that impact women and/or girls.

(3) The Commission will work with the Mayor, City Council, and other elected and appointed City officials to make recommendations that promote policies that address the concerns of and promote opportunities for women and/or girls.

(4) The Commission will advise the Mayor, City Council, and other elected and appointed City officials relative to the special needs and concerns of women and/or girls of all ages, races, ethnic/cultural backgrounds, religious beliefs, and social or economic backgrounds.

(5) The Commission will investigate problems and conditions adversely affecting women and/or girls and will recommend solutions to those problems to the Mayor, City Council, and other elected and appointed City officials.

(6) The Commission will explore issues and conduct research on matters related to women and/or girls.

(7) The Commission will celebrate accomplishments of women and/or girls in the City.

(8) The Commission will evaluate progress on gender equality and identify challenges.

(9) The Commission will promote gender equality and the advancement of women and/or girls.

(10) The Commission will facilitate partnerships between government, nonprofit, and business, which will support the mission of the Commission.

(11) The Commission shall promote and encourage women and/or girls to seek leadership positions in every field of endeavor and help women and/or girls develop the necessary leadership skills to excel.

(12) The Commission will develop public information and/or education campaigns to support the mission of the Commission.

(c) Composition.

(1) The Commission shall consist of no fewer than five (5) and no more than nine (9) appointed members known as "Commissioners". The Commissioners shall be appointed by the Mayor. The Commissioners shall be appointed for two-year terms unless the Mayor expressly states in the Mayor's communication appointing the Commissioner that the appointment is only to fill a vacancy created during the term of a Commissioner who has vacated her or his position prior to the expiration of her or his term. In such a case, the Commissioner shall serve the remainder of the prior Commissioner's unexpired term. All such Commissioners shall be voting members of the Commission.

(2) The City Council may designate a person to act as the City Council liaison to the Commission for a two-year term. The City Council liaison shall not be a Commissioner but may participate in meetings of the Commission without a vote. The City Council liaison shall not count as a Commissioner for purposes of a quorum of the Commission.

(3) The Mayor may also appoint no more than four (4) Student Commission Members who may be under or over the age eighteen (18). Any such Student Commission Member shall serve for a one-year term. Student Commission Members shall not be Commissioners but may participate in meetings of the Commission without a vote. Student Commission Members shall not count as Commissioners for purposes of a quorum of the Commission.

(4) Commissioners, any City Council liaison, and any Student Commission Members shall serve in such positions without compensation.

(d) Organization, Meetings, Rules and Procedures.

(1) From among the Commissioners, the Commission shall annually elect a chair and a vice chair. The Commission may also elect such other officers as it deems necessary from among the Commissioners.

(2) The Commission shall establish a regular time and place of meeting and shall hold one regular meeting at least once a month. The Commission shall keep a record of its proceedings in accordance with the Michigan Open Meetings Act. Meeting notices shall be posted pursuant to the Michigan Open Meetings Act.

(3) The Commission shall make and alter rules and procedures governing its organization that are not inconsistent with this chapter, or any other city ordinance. Such rules and procedures shall be subject to City Council approval. No amendment to such rules and procedures shall be effective unless approved by the City Council.

(4) The Commission shall keep a record of its proceedings and transactions and shall submit an annual report to the Mayor.

(5) Quorum. Four (4) Commissioners shall constitute a quorum for the transaction of business.

SECTION II.

**REPEAL**

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

SECTION III.

**SEVERABILITY**

Should any section, subsection, clause, or phrase of this ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION IV.

**EFFECTIVE DATE**

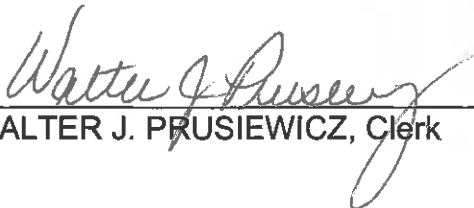
This ordinance shall become effective upon publication as provided by law.

SECTION V.

**AUTHENTICATION**


This is to certify that the undersigned do hereby authenticate the foregoing record of the ordinance herein set forth.

  
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DANIEL S. PALETKO, Mayor

  
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WALTER J. PRUSIEWICZ, Clerk

## CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of this ordinance adopted by the Council for the City of Dearborn Heights at a regular meeting of the Council held on the 24th day of July, 2018, and became effective by publication in the official newspaper of the City of Dearborn Heights and/or by publication as otherwise permitted by the City Charter on the 7th day of August, 2018.

  
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WALTER J. PRUSIEWICZ, Clerk

Publication Date: August 7, 2018.